

Meyerland Community Improvement Association

Board of Directors Meeting Minutes

Monday, February 8, 2010

Board Directors Present:

Erica Burnette	Sondra Ludwick (1)	Ben Ramsey (1)
Don Carter (1)	Mark Massett (1)	Gerald Radack (2)
Shirley Hou	Scott Minchen (2)	Cynthia Ruiz (1)
Richard Jucker (4)	Steve Morgan (3)	Richard Whitenton
Ed Kile (2)	David Naff (1)	

Board Members Absent: (#) = Total meetings absent

Elizabeth Ray (2); Mike Gavula (1); Lynn Steen (1); Sidney Aron (2); Sylvan Rubin (1)

Staff Present: Amy Hoechstetter, GM

Legal Present: Lewis Jost (2)

Visitors: Mrs. Lisa Murray, Mr. Michael Evans, Ms. Mary Seymore, Dr. Larry Rose

Call to order:

President, Ms. Ruiz called the Board meeting to order at the Jewish Community Center on February 8, 2010 at 7:33 PM. A quorum was present.

Committee Reports:

- A. Secretary's Report: Deferred to March Board meeting due to Secretary's absence.
- B. President's Report: Ms. Ruiz, President
 1. Ms. Ruiz requested if any visitors would like to be recognized. Mary Seymore introduced herself as a representative of the Boris Miles campaign and mentioned she would remain after the meeting to talk to any interested persons. No other visitors requested recognition.
 2. Ms. Ruiz discussed the concern of who presides over the election of new officers at the next meeting and when that meeting should be held. Ms. Ruiz made a motion to have the March meeting on Thursday, March 11, 2010. Motion seconded. Board voted. **Motion approved.**
 3. Ms. Ruiz recognized all Board members for a job well done and made special mention of a few members. Ms. Ruiz recognized:

Mr. Kile - for always attending every function and working for hard to get the job done.

Ms. Steen – for always getting the job done quietly and that she could always be counted on.

Mr. Ramsey – for doing a great job and that he could always be counted on.

Ms. Ludwick – for deciding to return to the Board.

Mr. Naff – for his hard work, dedication and tireless effort.

Ms. Ray – for tirelessly doing her job.

Ms. Ruiz also gave Ms. Ray a gift certificate to New York Pizzeria as a display of gratitude.

4. Ratification of the email motion: “That MCIA shall budget for the 2010 fiscal year the sum of \$25,000.00 for insurance coverage. MCIA President and/or MCIA General Manager shall immediately have authority to execute such payment to Texas Mutual Insurance.” Mr. Minchen motioned. Motion seconded. Board voted. ***Motion approved.***

5. End-of-year reports needed to be turned into Ms. Ruiz or Ms. Hoechstetter. Reports must be in writing.

6. Ms. Ruiz informed the board that Mr. Blum resigned and that his resignation was accepted leaving an additional opening in section 8N.

C. Treasurer’s Report: Gerald Radack, Reporting for Mike Gavula

1. Mr. Radack commented that the reports distributed were unaudited year-end reports for 2009 and that the January financials were not ready for viewing due to the recently completed conversion.

2. Mr. Radack reported that unusual amounts were due to necessary audit corrections. Ms. Ruiz warned the board that new formats will be coming from the new system and that there will be a report lesson in the future. All budget questions should be directed to Ms. Hoechstetter.

D. Manager’s Report: Ms. Hoechstetter, MCIA General Manager (GM)

1. Ms. Hoechstetter gave an update on assessments received. Receipts are ahead of plan.

2. VMS implementation of all modules (A/R, A/P, Deed restrictions) is complete. We are no longer using legacy systems.

3. Collections totaling just over \$63,000 is mostly 2 years and older. Ms. Hoechstetter is working on a new policy to deal with delinquent accounts.

4. Ms. Hoechstetter has received positive feedback about the Home Seminar. There is an increase in refinancing and MACC submissions.

5. Ms. Hoechstetter reported that there were no safety issues this month.

6. Ms. Hoechstetter reported that work is in progress were the Employee handbook and Safety handbook.

E. Security Report: David Naff, Security Committee Chair

1. Mr. Naff reminded all that MCI A does not control dispatch and therefore we are not to discuss any issues with the media; that we should defer to the Constables office. Also, a response to any question or concern about coverage in Meyerland should be answered by saying we “almost always have more than 1 deputy patrolling Meyerland”.
2. Mr. Naff reported that he met with Sgt. Morales and that both are pleased with the patrol. There was a decrease in activity response time and an increase in time spent in Meyerland.
3. Mr. Naff stated that businesses in Meyerland can be considered to join our security patrol if requested and approved by the Board.

F. Nominating Committee: David Naff, Nominating Committee Chair

1. Mr. Naff stated that the committee is making the following recommendations for officer seats: President – Shirley Hou; Vice President – Elizabeth Ray; Treasurer – Gerald Radack. The committee chose to not nominate for the seat of Secretary and will allow that decision to be made at the first meeting of the new Board.

Ms. Ruiz thanked the committee for their work.

G. Programs Committee: Shirley Hou, Programs Committee Chair

1. Ms. Hou gave an update on the Home Seminar stating that this was a record turn-out for any Meyerland event. She thanked Mr. Carter and Ms. Steen for speaking.
 - a. Comments from surveys were read to the Board. They were all positive.
 - b. Invited vendors were all cordial and Ms. Hou was pleased that so many vendors were interested. In the future, a larger venue is necessary to house the event.
2. Ms. Hou discussed the Annual meeting.
 - a. It is scheduled for March 10, 2010 and is to be held at Kolter Elementary school at 7:30 and all Board members are to attend in their black shirts.
 - b. The procedure and planned speakers were reported.
 - c. Ideas for the question and answer period were requested. A discussion ensued.

H. Elections Committee: Ben Ramsey, Elections Committee Chair

1. Mr. Ramsey discussed the committee and the procedure for the Annual Meeting.
 - a. A list of volunteers was discussed. They must be present at 6:30 pm the night of the Annual Meeting.
 - b. A resident list will be made available by Ms. Hoehstetter
2. Mr. Ramsey made a motion to name the members of the Election Committee responsible for counting the ballots. Motion seconded. Motion approved. The members are Ben Ramsey, Jane Ramsey, Nina Crowley, Steve Morgan, and Mark Massett.

I. Image Committee: Don Carter, Image Committee Chair

1. Mr. Carter gave a sign update stating that surveys by the City are done and have been submitted to non-city organizations for approval. The estimate is 4-6 weeks for completion.
- J. Publications Committee: Gerald Radack, Publications Committee Chair
1. Mr. Radack discussed the Meyerlander. He stated that the Meyerlander is still the strongest form of community communication. There are 4 issues annually on regular intervals and for 2010, non-owners will be added to circulation.
 2. Concerns were lack of “news” and residents having their homes printed without permission.
 3. Editorial comments were to remind those writing articles of the importance of staying on subject in a succinct manner.
 4. A discussion about the timeline for the Meyerlander presenting the biographies and ballots to be in mailboxes was had. Ms. Ruiz stated that the 12 day notice directed in the By-Laws was not sufficient time for homeowners to receive and respond. A suggestion was to add the ballot to the flyer notification about the Annual Meeting.
 5. Mr. Radack requested assistance on the committee considering his planned nomination for Treasurer.

New Business:

- A. Ms. Ruiz reported that a request was made to naming the garden in Godwin Park after Mr. O’Rourke and to re-name Meyerland Park after Mr. Marshall. A table will be set up at the Annual Meeting in attempt to collect the 300 necessary signatures.
- B. The deadline for being in the Meyerlander and on the ballot is today. All other future requests will be allowed as a “write-in” only. The open sections that do not already have someone running are 1, 2, 3, 5, and 8N.
- C. Next Scheduled Board meeting March 11, 2010 @ the JCC

David Naff motioned to adjourn at 8:30 pm. Motion seconded. Motion approved.