

**Meyerland Community Improvement Association  
Board of Directors Meeting Minutes  
Monday, November 9, 2009**

**Board Directors Present:**

Sidney Aron (1)	Richard Jucker (4)	Ben Ramsey (1)
Marvin Blum (3)	Sondra Ludwick (1)	Elizabeth Ray (1)
Don Carter (1)	Mark Massett (1)	Sylvan Ruben
Mike Gavula	David Naff (1)	Lynn Steen
Shirley Hou	Gerald Radack (1)	Richard Whitenton

**Board members absent:** (#) = Total meetings absent

Ed Kile (1); Scott Minchen (2); Steve Morgan (3); Cynthia Ruiz (1); Traci Romero (5); Margo White (4)

**Staff Present:** Amy Hoechstetter; Jim O'Rourke (1)

**Legal Present:** Lewis Jost (1)

**Visitors:** Mr. Jack Christie, Mr. Mike Evans, Mr. Jerry Goldman, Mr. Bob Marshall, Mr. Mike Staley

**Call to order:**

Vice-President, Mr. Naff called the Board meeting to order at the Jewish Community Center on November 9, 2009 at 7:37 PM. A quorum was present.

**Committee reports:**

- A. Secretary's Report: Ms. Ray, Secretary
  1. Ms. Ray motioned to waive reading of September and October Board minutes. Motion seconded. Board voted. Motion approved.
  2. Ms. Ray motioned to approve September and October Board minutes. Motion seconded. Board voted. Motion approved.
- B. Southwest Security Association (SSA): Mr. Marshall, SSA Director
  1. Mr. Marshall reviewed details of September crime report.
  2. Board Discussion

## Committee Reports:

### C. President's Report: Mr. Naff, Vice-President

1. Mr. Naff thanked all visitors for attending. None requested recognition.
2. Mr. Naff reviewed changes to MCIA 2009-2010 Committees. Mr. Radack motioned to amend committee assignments to include:
  - a. Mr. Whitenton to Deed Restriction Compliance Committee & Deed Restriction Renewal Committee.
  - b. Mr. Rubin to Finance & Budget Committee & Human Resources Committee (Ad Hoc).
3. Motion seconded. Board voted. Motion approved.
4. Mr. Naff requested an Executive Session to commence upon closing of the scheduled board meeting to discuss Salary issues and Budget review.

### D. Treasurer's Report: Mr. Gavula, Treasurer

1. Mr. Gavula reviewed Chase bank Audit of SWSA Accounts of past two years.
  - a. Mr. Gavula reported all mistakes corrected with no irregularities.
  - b. Ms. Ruiz, on behalf of MCIA, sent Chase bank a letter requesting reimbursement of \$1300 (cost of audit by Obernosky, Passmore, & Majeres, LLP, CPA).
  - c. Ms. Hoechstetter, GM, reported MCIA received payment from SWSA.
2. Mr. Gavula stated MCIA salary will be reviewed in Executive Session immediately following closing of the board meeting.

### E. Beautification Committee: Mr. Carter, Chair

1. Mr. Carter provided update on progress of MCIA Sign and Residential Markers (RM).
2. Mr. O'Rourke will provide board with a landscaping and maintenance plan for all RM sites and MCIA Office sign for review.
2. Board discussion.

### F. Program Committee: Ms. Hou, Chair

1. Announced Mr. Aron as National Night Out (NNO) winner of Target Gift Certificate (Mr. Aron donated the Gift Card to MCIA for next year's NNO winner).
2. Ms. Hou announced a Home Remodeling Seminar scheduled for January 27, 2010 (7:30pm-8:30pm) to be presented jointly by Program and Beautification Committees.
3. Reminded board of MCIA Annual Meeting scheduled March 10<sup>th</sup>, 2010.
4. Board discussion.
5. Mr. Gavula stated annual Security Meeting scheduled for FY10/11.

### G. Finance & Budget Committee: Mr. Gavula, Chair

1. Mr. Gavula provided summary of 2010 Budget.
2. Mr. Gavula recommended no increase to Maintenance Assessment and stated the Security Committee will review and recommend final Meyerland 2010 Security Assessment rate at next meeting.
  - a. Board discussion.
  - b. Ms. Hoechstetter, GM, reminded board the 2010 Meyerland Security Assessment rate must be resolved prior to December 1, 2009 due to scheduled Assessment billing to Meyerland residents.
  - c. Mr. Naff stated the board will vote via e-mail prior to December 1<sup>st</sup>.
  - d. Mr. Naff stated the Security Committee will provide report, via email, with recommendation and motion for Meyerland 2010 Security Assessment rate.
  - e. Board will ratify decision at next scheduled board meeting.

**Unfinished Business:**

- A. Human Resources Committee (Ad Hoc): Ms. Ludwick, Chair
  - 1. Ms. Ludwick provided update on completion of MCIA office remodel.
  - 2. Ms. Ludwick thanked MCIA staff for assistance in completing remodel.
- B. Mr. Radack motioned: MCIA Board not meet December 14, 2009 unless board determines necessary due to unfinished business. Motion seconded. Motion approved.
- C. Mr. Carter requested a legal update from Mr. Jost, MCIA Legal Representative.
  - 1. Mr. Jost informed board Conner's Attorney did not accept last proposal from board.
  - 2. Board discussion.
- D. Mr. Gavula requested follow up regarding Safety Report on Agenda.
  - 1. Ms. Hoechstetter, GM, provided verbal update (two minor claims).
  - 2. Board discussion.
- E. Ms. Hoechstetter provided update on City of Houston Yard Ordinance Meeting.
  - 1. City Council meeting scheduled for December 9, 2009 @ 3:00 PM. and requested all MCIA Board to attend.
  - 2. Board discussion.

**New Business:**

- A. Next meeting scheduled January 11, 2010.
- B. Committees scheduled to report in January
  - 1. Budget and Finance
  - 2. Human Resource Committee
  - 3. Beautification Committee
  - 4. Legal

Mr. Carter motioned to adjourn at 8:43 PM. Motion seconded and adopted.

**Call to order:**

Vice-President, Mr. Naff called the Board meeting to order at the Jewish Community Center on November 9, 2009 at 9:53 PM. A quorum was present.

**New Business:**

Mr. Radack motioned to ratify Motion #1 from November 9<sup>th</sup> Executive Session. Motion seconded. Board voted. Motion approved.

Mr. Ramsey motioned to ratify Motion #2 from November 9<sup>th</sup> Executive Session. Motion seconded. Board voted. Motion approved.

Ms. Ray motioned to adjourn at 9:54 PM. Motion seconded. Motion approved.

Prepared by: Elizabeth Ray, MCIA Secretary