

**Meyerland Community Improvement Association
Board of Directors Meeting Minutes
Monday, July 13, 2009**

Board Directors Present:

Sidney Aron (1)	Sondra Ludwick (1)	Ben Ramsey (1)
Marvin Blum (1)	Ed Kile	Elizabeth Ray
Don Carter (1)	Mark Massett (1)	Cynthia Ruiz
Mike Gavula	Scott Minchen (1)	Traci Romero (1)
Shirley Hou	Steve Morgan (1)	Lynn Steen
Richard Jucker (2)		

Board members absent: (#) = Total meetings absent

Janel Monasterio (1); David Naff (1); Gerald Radack (1); Karen Vessels (1);
Margo White (1)

Staff Present: Amy Hoechstetter; Jim O'Rourke (1)

Legal Present: Lewis Jost (1)

Visitors: Mr. Bisel, Mr. Conner, Mr. England, Mr. Evans, Mr. Marshall, Mr. Ray

Call to order:

President, Ms. Ruiz called the Board meeting to order at the Jewish Community Center on July 13, 2009 at 7:32 PM. A quorum was present.

Committee reports:

A. Secretary's report: Ms. Ray, Secretary

1. Ms. Ray motioned to waive reading of June Board minutes. Motion seconded. Board voted. Motion approved.
2. Ms. Ray motioned to approved June minutes. Motion seconded. Board voted. Motion approved.
3. Ms. Ray motioned to approve Bank Signature Resolution (attached). Mr. Aaron seconded. Motion approved.

D. General Manager's Report: Ms. Hoechstetter, GM

1. Ms. Hoechstetter reported \$846,000 (92%) in Assessments.
2. Ms. Hoechstetter reported completing resolution regarding writing off delinquent balances.
3. Ms. Hoechstetter reported current status of VMS.
 - a. Mr. Aaron motioned to adopt a policy that states MCIA will apply the amount of payments received from property owners in the following order:
 - 1.) Outstanding legal expenses
 - 2.) Outstanding security fees
 - 3.) Outstanding maintenance fees
 - 4.) Current security fees
 - 5.) Current maintenance fees.

D. General Manager's Report: Ms. Hoechstetter, GM

b. Board discussion. Mr. Jucker seconded. Board voted. Motion approved.

4. Ms. Hoechstetter stated the Audit Draft Review is complete and currently under review by the Budget Committee & Executive Board. Audit posted on www.meyerland.net and notes as posted in The Meyerlander for public review.

E. Treasurer's Report: Mr. Gavula, Treasurer

1. Mr. Gavula presented and reviewed quarterly report.

F. Beautification Committee: Mr. Carter, Chair

1. Mr. Carter stated the committee met with three (3) of the five (5) submitted vendors for the new Meyerland Residential Markers (RM).

2. Mr. Carter reviewed policy and permit changes from the City of Houston (COH) regarding Residential Markers.

3. Mr. Carter explained the COH policy/permit changes prompted committee to redesign the RM to meet the COH allowances.

4. Mr. Carter discussed need for contingency factor with bid to cover tax, permits and any "unforeseen happenings".

4. Board discussion.

5. Mr. Carter motioned that the MCIA Board of Directors accept the recommendation of the Beautification Committee to select the lowest bidder as the winning bidder for construction and installation of new Meyerland Residential Marker signs according to the design and specifications submitted in their base bid, and to authorize the Beautification committee to negotiate a final contract with the lowest bidder as soon as possible for a contract price not to exceed \$75,329 as presented by the Committee, such price to include ten (10) free-standing signs and three (3) mounted signs as presented by the Committee; provided that, if the Committee is unable to reach final agreement with the lowest bidder, the Committee is authorized to negotiate an alternate contract with the second lowest bidder, subject to the same terms and limitations. Mr. Jucker seconded.

6. Board discussion.

7. Mr. Gavula motioned an addendum to Mr. Carter's motion for Beautification Committee to include a wall mounted sign and/or monument sign for the MCIA office. Ms. Ray seconded.

8. Board voted. One opposed. Motion approved.

G. Deed Restrictions Committee: Mr. Kile, Chair

1. Mr. Kile reviewed the Sidewalk proposal (attached).

2. Ms. Hoechstetter reviewed the COH Prohibited Yard Parking Ordinance application for Meyerland.

3. Ms. Hou motioned to temporarily suspend MCIA Yard Sign Policy as applies to COH Prohibited Yard Parking sign for duration of twenty (20) days per COH requirement. Mr. Aaron seconded.

4. Board voted. Motion approved.

5. Mr. Kile reviewed MCIA Sidewalk program criteria and cost data for repairs.

6. Mr. Kile discussed COH Safe Sidewalk Program and how he will attempt to implement with residents across from Lovett Elementary.

- a. Mr. O'Rourke explained the COH has denied previous applications due to not having enough walking traffic.
 - b. Ms. Ray suggested asking HISD/Lovett to provide needed statistics
 7. Mr. Kile reviewed Sidewalk Compliance and Reimbursement Program (attached).
 8. Board discussion.
 9. Ms. Ruiz requested the Board review new proposal next month with new considerations discussed.
- H. Southwest Security Association (SSA): Mr. Marshall, SSA Director
1. Mr. Marshall reviewed details of June Crime report.
 2. Board discussion.
 3. Ms. Ruiz encouraged Board to remind residents to sign up for the e-mail blasts from MCIA in cooperation with SSA.
 4. Ms. Ruiz reminded Board to encourage residents to sign up for the Citizens on Patrol Program with Mr. Goldman.
- I. By-Laws Committee: Mr. Ramsey, Chair
1. Mr. Ramsey reminded the Board to send comments and requested changes to him prior to next meeting.
 2. Mr. Ramsey will present By-Laws and requested changes in August.

New Business:

- A. Next Board meeting scheduled: 7:30pm - Monday, August 10, 2009 at the Jewish Community Center.
- B. Committees scheduled to report in August:
 1. Beautification
 2. Deed Restriction Compliance
 3. By-Laws
 4. Programs
 5. Human Resources

Mr. Gavula motioned to adjourn at 9:25pm. Motion seconded and adopted.

Prepared by:

Elizabeth Ray, MCIA Secretary